THE UNIVERSITY OF HONG KONG

FACULTY OF SCIENCE

Application Form for Checking of Assessment Results for Taught Postgraduate Curricula

1. **Student Information**

   Name: _____ University No.: _____

   Programme: _____ Year: _____

   Email: _____ Tel: _____

2. **Information about the course and assessment result to be checked**

   Course code and course title: _____

   Checking for: ☐ Overall (final) assessment result

   (please tick as   Current grade: _____
   appropriate)

       ☐ Assignment (please specify which assignment to be checked: _____)

           Current grade / marks: _____

3. **Justification for checking the assessment result**

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   Date: _____ Signature: _____

<u>Notes</u>:

1. One application form for each assessment result to be checked.
2. All application must be submitted within 2 weeks to the Faculty of Science Office after the release of the assessment result, together with the receipt of payment by email to scitpg@hku.hk. The application fee is HK$200 for each assessment result to be checked. Please refer to document 152/511 amended for Methods of Payment. Students should retain a photocopy of the receipt as proof of payment.
3. The Faculty Office shall arrange for such applications to be considered by the relevant examiner(s) and, where appropriate, by the Board of Examiners itself.